







'Integration of Museums into School Education' Erasmus+ Strategic Partnership Project

2nd TPM - Transnational Project Meeting Minute

Date: 26-27/September/2019

Madrid - SPAIN

Venue: Centro Cultural Fernando Lázaro Carreter, Calle Verdad 29, 28019 Madrid

2018-1-TR01-KA201-059698

Project Partne	ers:	
KIM	- Konya İl Milli Eğitim Müdürlüğü	TURKEY
IPEIROS	- Regional Direction of Administration of Education of Ipeiros	GREECE
ESPACIO	- Espacio Rojo	SPAIN
AHE	- Akademia Humanistyczno-Ekonomiczna w Łodzi	POLAND
DRPDNM	- Društvo za razvijanje prostovoljnega dela Novo mesto	SLOVENIA
IDEC S.A.	- Aintek Symvouloi Epicheiriseon Efarmoges Ypsilis	
	Technologias Ekpaidefsi Anonymi Etaireia	GREECE
FUN	- Fundación Uxío Novoneyra	SPAIN
IPC	- Insieme per Camminare	ITALY

Attendees:

Ī	No	Partners	Participants Name & Surname	Contact Details
	1	KIM - TURKEY	Ibrahim AYDIN	ibrahimaydnn@gmail.com
	2 KIM - TURKEY		Süleyman UMAR	umarns@gmail.com









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General agenda of the meeting:

TPM "Integration of Museums into School Education" - Madrid, 26 - 27/09/2019

Venue: Centro Cultural Fernando Lázaro Carreter, Calle Verdad 29, 28019 Madrid

TPM - MADRID - 2019

Thursday 26/09	9/2019	
8:45	Meet at the entrance Marques Vadillo underground station entrance.	Espacio Rojo
9:00 – 10:30	Registration. Welcome – Ice breaking and warm up Presentation about the stages of the project. Evaluation 1st year activities.	KONYA + ALL PARTNERS
10:30 - 10:45	Coffee break	
10:45 – 12:15	Discussing about Creating & Implementing interdisciplinary les plans.	sson KONYA + ALL PARTNERS
12:15 – 12:30	Coffee break	
12:30 – 14:00	Talking about how to begin the eTwinning project Art around eGlobe.	e- Espacio Rojo KONYA + ALL PARTNERS Regional Direction of Ipeiros
14:00 - 16:00	Short walk for lunch at "Mis Tradiciones" (Peruarin cousine)	•
16:30 - 18:00	Talking about budget reports and monitoring and evaluation d so far in our project.	OCS KONYA + ALL PARTNERS
20:00	Dinner in Las Musas La Latina. (Costanilla de San Andres 12) 15	5-25€
Friday 27/09/2	019	
8:45	Meet at the entrance (Calle Verdad 29)	
9:00 – 10:30	Talking about our dissemination activities so far in the project.	KONYA + ALL PARTNERS
10:30 - 10:45	Coffee break	
10:45 - 12:15	Topics to be talked: Introduction and requirements for the project website and creating and publishing our newsletters for our Muse project.	KONYA + ALL PARTNERS
12:15 – 12:30	Coffee break	
12:30 – 15:00	Topics to be talked: task and duties until our 3rd TPM in Rossano, Italy.	KONYA + ALL PARTNERS
	Certificates –	Espacio Rojo
	Farewell - Closing - Evaluation	











Day 1: 26.September 2019 2nd TPM

Theme: Welcoming remarks and Ice breaking and warm-up activity

Date	Time	Topic	Discussion leader	Helping partner
		Welcoming remarks and Ice breaking and warm		
26.09.2019	09.00	up activity	ESPACIO	All

Presentation:

Representative of Espacio Rojo welcomed all participants of the 2nd TPM from all the partner organizations, and an ice breaking and warm-up activity was organized.

Theme: Presentations of each partner on project activities during the first-year period

Date	Time	Topic	Discussion leader	Helping partner
		Welcoming remarks and Ice breaking and warm		
26.09.2019	09.20	up activity	ESPACIO	All

Presentations:

Artemis Driva from IDEC. S.A. made a presentation about their progress during the project lifetime

PRESENTATION LINK:

https://drive.google.com/file/d/1q6L9DHu_4Nb2REPP7_LQyx4Q8f0VArYo/view?usp=sharing

Mitja Bukovec from DPRDNM made a presentation about their progress during the project lifetime

PRESENTATION LINK:

https://drive.google.com/file/d/1k9cA1mKNfultVRDBgifcNX7Ct-DJtid7/view?usp=sharing











Charikleia Gouveli from Regional Direction of Administration of Ipeiros made a presentation about their progress during the project lifetime

PRESENTATION LINK:

https://drive.google.com/file/d/1PX4JMY3umOWR8zbcyqbgth1pSOFg3r09/view?usp=sharing

Daniela Rapani from IPC made a presentation about their progress during the project lifetime PRESENTATION LINK:

https://docs.google.com/presentation/d/1vChkKWSVzHt-QBUoo9TkdVQzCfUhHAvdGCjCXO3Zq-0/edit#slide=id.p30

https://drive.google.com/file/d/1EeOAmeCgDTeOGKZbSp9F_gdZ2mJ1mSkF/view?usp=sharing

Alberto Vázquez from Espacio made a presentation about their progress during the project lifetime **PRESENTATION LINK**:

https://drive.google.com/file/d/1rQhqrafy7M8fc0gnK4gSNX1IPIE1WMXQ/view?usp=sharing

Amanda Szukalska from AHE made a presentation about their progress during the project lifetime PRESENTATION LINK:

Uxío Novoneyra from FUN made a presentation about their progress during the project lifetime PRESENTATION LINK:

Ibrahim Aydın from KIM made a presentation about their progress during the project lifetime. He also gave information about project management and implementation process in general and made an evaluation of the first-year activities. Project flow was shown to each partner and uploaded to google drive

PRESENTATION LINK:

https://drive.google.com/file/d/1FZy95UDiaEHQqPEmmk-V1KHwkuvBTbf4/view?usp=sharing









Integration of Museums into School Education			
	PROJECT MANAGEMENT AND IMPLEMENTATION	N PROCESS	
DURATION	TASKS	RESPONSIBLE PARTNER	STATUS
Mar-19	Realizing 1st LTT	DPRDNM - SLOVENIA	DONE
May-19	Realizing 2nd LTT	IDEC - GREECE	DONE
May-Sep-19	Creating pilot lesson plans	ALL PARTNERS	
Sep-19	Commencing eTwinning project named "Art around e-globe"	REGIONAL DIRECTION GREECE	
Sep-19	One-day training activities	ALL PARTNERS	
Sep-19	Identification of museums or open-air environments	ALL PARTNERS	
Oct-19	Pilot implementations	ALL PARTNERS	
Nov-19	Local dissemination activities	ALL PARTNERS	
Nov-19	Fine tuning (Interdisciplinary lesson plans)	ALL PARTNERS	
Nov-19	3rd TPM in Rossano Italy	IpC - ITALY	
Dec-19	Creating main lesson plans	ALL PARTNERS	
Feb-20	Main implementations	ALL PARTNERS	
Mar-20	Local dissemination activities	ALL PARTNERS	
Apr-20	Creating museum corners in associated schools	ALL PARTNERS	
May-20	Local dissemination activities	ALL PARTNERS	
May-20	Creating Guide Books	ALL PARTNERS	
Jun-20	Realising local seminars	ALL PARTNERS	
Jul-20	4th TPM in Lodz Poland	AHE - POLAND	
Aug-20	Finalising the project	KONYA İL MEM -TURKEY	

PRESENTATION LINKS:

KIM - TURKEY General presentation (PPT)

https://drive.google.com/file/d/1FZy95UDiaEHQqPEmmk-V1KHwkuvBTbf4/view?usp=sharing

KIM - TURKEY Evaluation & Monitoring Tasks (XLS)

https://drive.google.com/file/d/1aRScJ7shLsyha-PG9bFdUpXHeA9E6IAX/view?usp=sharing

KIM - TURKEY Dissemination (XLS)

https://drive.google.com/file/d/1-FTIDD7MOn7g-juHYX7pEjMVTwcySIVv/view?usp=sharing

KIM - TURKEY Dissemination Tasks (XLS)

https://drive.google.com/file/d/1IPJhua5vJH19BR7SoCFa5HxZLWK2wWp-/view?usp=sharing

KIM - TURKEY Project Outputs (XLS)

https://drive.google.com/file/d/19pkldO0guWGDaaZG2blUjVnEraeHrYz6/view?usp=sharing

KIM - TURKEY eTwinning Tasks (XLS)

https://drive.google.com/file/d/1EilhaGCY8Mgz-y1u7HHfngUyqZpMno5d/view?usp=sharing











Theme: Discussing about Creating & Implementing Interdisciplinary Lesson Plans

			Discussion	Helping
Date	Time	Topic	leader	partner
		Discussing about Creating & Implementing		
26.09.2019	10.45	Interdisciplinary Lesson Plans	KIM	All

Presentation: İbrahim Aydın from KIM made a presentation about the creation and implementation of interdisciplinary lesson plans.

First of all, the coordinator introduced the final draft of ILP (Interdisciplinary lesson plan) and informed the partners about the changes on the template. He stressed about having a general template to implement indoor and outdoor lesson plans.

ILP Interdisciplinary Lesson Plan Final Template – En

https://drive.google.com/file/d/1qneL3G6Smp8vCe_oLhZ85DMXEbHADuF5/view?usp=sharing

The current status of one-day trainings was checked.

Espacio Rojo stressed that when they check the lesson plans they had difficulty to force all the teachers to create an interdisciplinary lesson plans

TEACHERS ROOM section on google drive where art, history and geography teachers from all partner are going to upload documents about interdisciplinary lesson plans, teachers feedbacks, students feedbacks, photos, videos of implementations, disseminations, postcards and other results, etc. regarding ILP (interdisciplinary lesson creation and implementation) was checked.

The importance of having teachers' feedback was highlighted.

Partners are reminded that they have to upload all lesson plans to TEACHERS ROOM section on project google drive. During the presentation current status of the partners were checked and information is updated on the progress of each partners' task.

Each partner was asked for following the rules in having official permissions for students to implement interdisciplinary lesson plans.

"In order to be able to disseminate project results, the following official letter will be used. In the frame of the Erasmus+ project named "Integration of Museums into School Education" and numbered 2018-1-TR01-KA201-059698 I allow my son's/daughter's group photos from the project activities in the museums to be used for dissemination purposes of the project in the project website and project social media (Youtube, Twitter, Facebook and LinkedIn groups."

The coordinator informed partners about the creating promotional materials before the implementations. He showed sample materials from the point of Turkey https://drive.google.com/drive/folders/1AEy8iSmXG3TDOhb7mkecy3KxpYyKZTjj?usp=sharing

Conclusion:











- * Fun is going to complete one-day training seminars in October 2019.
- * Regional Direction from Ipeiros is going to hold one-day training seminar on 04.09.2019.
- * All partners are going to create pilot interdisciplinary lesson plans according to the final template shown by the coordinator.

https://drive.google.com/file/d/1qneL3G6Smp8vCe_oLhZ85DMXEbHADuF5/view?usp=sharing

- * Art, History and Fine Arts teachers from all partners are going to revise pilot interdisciplinary lesson plans and then make pilot implementations according to this plan.
- * A sample interdisciplinary lesson plan about history was also introduced.
- * Art, History and Geography teachers from all partners are going to check TEACHERS ROOM SECTION (ILPs Promotional Materials, Interdisciplinary Lesson Plans, Implementation Photos & Videos, Evaluation, and Dissemination) regularly (every 2 weeks in a month)
- * According to the application form, the student selection process is going to be followed. Gender equality is going to be achieved.
- * Each partner was asked for following the rules in having official permissions for students to implement interdisciplinary lesson plans and to disseminate project results.
- "In order to be able to disseminate project results, the following official letter will be used.

 In the frame of the Erasmus+ project named "Integration of Museums into School Education" and numbered 2018-1-TR01-KA201-059698 I allow my son's/daughter's group photos from the project activities in the museums to be used for dissemination purposes of the project in the project website and project social media (Youtube, Twitter, Facebook and LinkedIn groups."
- * Partners are reminded to complete the checklist after the pilot interdisciplinary lesson plans are ready, which includes information about the types of plans and lesson subjects, the dates, the venues, and the responsible teachers' information.

https://forms.gle/srLxtUXKwrimH73B7

- * The importance of having at least one project flag, one roll-up banner, etc. in order to ensure the visibility of the project during implementations and organizing local seminars was reminded.
- * All partners are asked to upload materials to eTwinning projects regularly with the coordination of Regional Direction of Ipeiros Partner.
- * Each partner is asked to post all materials, results on Facebook, Twitter, LinkedIn, partner/school websites and other social media as much as possible.

Theme: Talking about how to begin the eTwinning project named Art around e-Globe

Date	Time	Topic	Discussion leader	Helping partner
26.09.2019	14.00	Talking about how to begin the eTwinning project Art around e-Globe.	REGIONAL DIRECTION	All









Presentation: Information about creating an eTwinning project during the second year of the project lifetime was given.

PRESENTATION LINK:

REGIONAL DIR. - GREECE eTwinning Project Framework (PPT) https://drive.google.com/file/d/1LeQaK0jklpundFqBZDPzAnlsB5Cvxojk/view?usp=sharing

Conclusion:

- * Responsible partner from GREECE (REGIONAL DIRECTION) informed the partners about the aims, tasks and responsibilities of each partners and associated partner schools
- * Each partner is asked to provide participant schools and responsible teachers' info on eTwinning Tasks excel file on drive and upload all necessary documents regularly to google drive.

ETwinning Tasks (XLS - Editable version)

https://docs.google.com/spreadsheets/d/1ZHQJldA-EQjBCUEJancyrkeo1FfRnFleDpo0PGJgViY/edit?usp=sharing

ETwinning project Art around e-globe

https://drive.google.com/drive/folders/1gXLxnPNJAxyZWvN1JtbPf SqoDI i9I5?usp=sharing

Theme: Talking about budget reports, evaluation & monitoring documents so far in the project

			Discussion	Helping
Date	Time	Topic	leader	partner
26.09.2019	16.30	Talking about budget reports, evaluation & monitoring documents so far in the project	KIM	All

Presentation: The coordinator staff from KIM, İbrahim AYDIN informed participants about the evaluation and monitoring tools and areas in the project. Partner are also informed about tasks such as what to evaluate, coordinating partner and helping partners, proofing documents to be supplied, deadlines and current status.

All partners discussed about creating museum corners. They shared their ideas about how to create, what to include, etc.

The coordinator also informed participant about the content of a guidebook combining methodological guidebook. And then all partners shared their ideas about the content of the guidebook combining methodological guidebook.











PRESENTATION LINK1:

Evaluation & Monitoring Tasks (Editable version)

https://docs.google.com/spreadsheets/d/1gsaJTYQ7-jqc9oGPgS3rtsdwwvtlBgGGG4hQACV0-

fw/edit?usp=sharing

Conclusion:

- * Regional Direction from Greece is going to realize one-day training event on 04.11.2019.
- * FUN from Spain is going to organize one-day training event in October 2019.
- * All partners are going to create a report about one-day training activity.
- * Both teachers and students feedbacks will be collected using the following questions and then will be uploaded to drive:

https://drive.google.com/drive/folders/1D73m_zVeC1Jd3J9jka7F-1IFKpVktkGT?usp=sharing

Here are the questions in order to get feedbacks of both teachers and students

1. STUDENTS FEEDBACK

- 1. The name of your school
- 2. Type of your activity Outdoor/Indoor
- 3. Name of the museum or outdoor environment
- 4. Do you think the pilot interdisciplinary lesson plan was prepared with an interdisciplinary approach useful? Please explain
- 4. What are the impressions of you about the pilot plans focusing on learning by doing?
- 5. What impacts you had while having interdisciplinary lesson implementations?
- 6. What kind of comparisons can you make between the past and the present thanks to the implementation?
- 7. What are the impressions of the lesson?
- 8. What were the difficulties you faced during this implementation? What are your suggestions for improvements?

TEACHERS FEEDBACK

Name of your school

your branch

Type of the activity indoor/outdoor

1. The name of the museum or outdoor environment you











- 2. What do you think about the pilot implementations which is prepared with an interdisciplinary approach?
- 3. What are the benefits of organizing learning-to-live activities?
- 4. What are the positive aspects of the pilot implementation that you have prepared and implemented with an interdisciplinary approach in a museum or open-air environment?
- 5. What are the drawbacks of the pilot implementations that you have prepared and implemented with an interdisciplinary approach in a museum or open-air environment?
- 6. What were the difficulties you faced during the implementations?
- 7. What are your suggestions for developing interdisciplinary lesson plans?
- * AHE and KIM will prepare an online survey in order to measure the quality of the partnership using the file below:

https://docs.google.com/document/d/15nX490B1dI3zANU2XbcidUPeyL4gUyON1--dUSi4v2M/edit?usp=sharing

- * Each partner is asked to create a report after museum corners are created.
- * Feedbacks about how to create museum corners at schools will be collected from teachers and shared during the 3rd TPM.
- * Each partner is informed about the template of the guidebook combining methodological guidebook.

Pages included in the guide book are:

FIRST PAGES:

It is going to provide general information about a Museum such as location, history, transportation, fees, items/objects exhibited, etc.

SECOND PAGES:

It is going to provide general information about how to make a lesson plan via using this object/item etc. in order to teach fine arts/history/geography lesson in an interdisciplinary way.

THIRD PAGES:

It is going to provide general information about 6 interdisciplinary lesson plans 3 indoors/3 outdoors from each partner

- * Each partner is asked to upload financial and progress reports with stamp and signature to google drive.
- * Each partner is asked to follow the evaluation and monitoring tasks from excel file on google drive. https://docs.google.com/spreadsheets/d/1gsaJTYQ7-jqc9oGPgS3rtsdwwvtlBgGGG4hQACV0-fw/edit?usp=sharing











Theme: Talking about dissemination activities so far in the project

			Discussion	Helping
Date	Time	Topic	leader	partner
27.09.2019	00.00	Talking about dissemination activities so far in the project	KIM	All

Presentation: İbrahim AYDIN informed participants about project outputs. And then dissemination file in excel format providing information about the tasks, aims, how and to whom to disseminate, responsible partners and helping partners, when to implement were introduced.

PRESENTATION LINK:

Dissemination Tasks (XLS)

https://docs.google.com/spreadsheets/d/1x134w8wXcwu4HfTL2H9uzYiz0P_6FBmMGnHOp2j9TSg/ed it?usp=sharing

Dissemination activities so far (XLS)

https://docs.google.com/spreadsheets/d/1ruAldcdpvD8UFb0kOGN2S0OH_IdqqJ2_Niih5C47rbI/edit?usp=sharing

Conclusion:

* Each partner is asked to complete dissemination activities so far in the project to the file on drive.

Dissemination activities so far (XLS)

https://docs.google.com/spreadsheets/d/1ruAldcdpvD8UFb0kOGN2S0OH_ldqqJ2_Niih5C47rbl/edit?usp=sharing

* Each partner is asked to follow dissemination tasks from the following link on google drive: Dissemination tasks to follow (XLS)

https://docs.google.com/spreadsheets/d/1x134w8wXcwu4HfTL2H9uzYiz0P_6FBmMGnHOp2j9TSg/edit?usp=sharing











Theme: Introduction and requirements for the project website, creating and publishing newsletters for our Muse project.

Date	Time	Topic	Discussion leader	Helping partner
27.09.2019	40.45	Introduction and requirements for the project website, creating and publishing newsletters for our Muse project.	KIM	All

A presentation about creating and publishing 2000 copies of newsletter, brochures and leaflets was made by the coordinator.

The coordinator introduced project website to the participants. The content template is found useful.

Presentation: https://www.museschools.eu/

Conclusion:

- * The coordinator will regularly update the information on the project website and inform participants about the progress and requirements during skype meetings.
- * Each partner is asked to provide information needed for project website within 2 weeks after it is asked for.
- * The participants are reminded that in the application publishing and distributing 2000 copies of brochures/leaflets/newsletters was promised. All partners will reach a common agreement during 3rd TPM about the numbers of them.

Theme: Tasks and duties until the 3rd TPM in Rossano, ITALY.

			Discussion	Helping
Date	Time	Topic	leader	partner
27.09.2019	12.30	Tasks and duties until the 3rd TPM in Rossano, ITALY.	KIM	All









Presentation: The coordinator informed the partners about the project progress, each stage, deadlines, and current status.

PRESENTATION LINK:

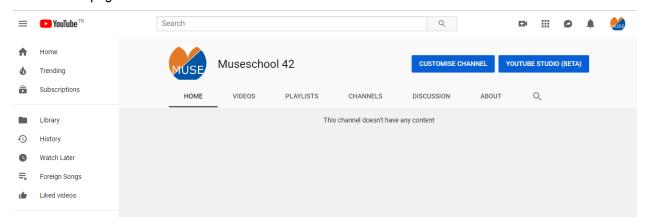
https://drive.google.com/drive/folders/1R0992XIGXv25HKLB40m4ACwZ2BkaszLz?usp=sharing

The coordinator informed the participants about social media of the project. New project ideas were shared.

1. Project website:

www.museschools.eu

2. Youtube page:



3. Facebook Group:

2018-1-TR01-KA201-059698 "Integration of Museums into School Education"



4. LinkedIn Page:

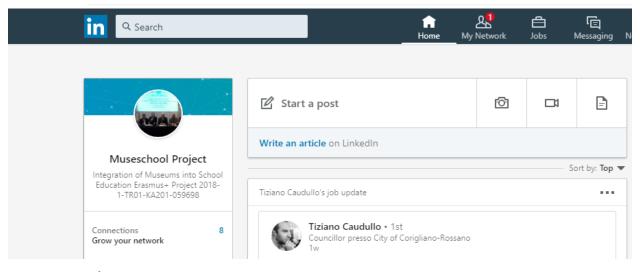
Musechool Project







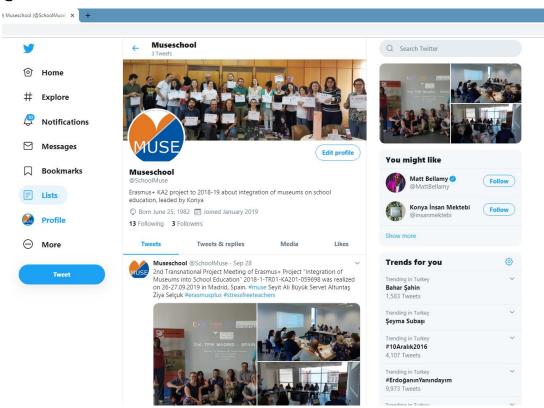




5. Twitter Profile:

Museschool

@SchoolMuse



Conclusion:

* Each partner is asked to use social media created for this project as much as possible and make disseminations using #muse hastag.











- * Each partner is asked to inform teachers about project's social media tools and ask them to join to this social media groups, pages, channels. (Twitter, Facebook, Youtube)
- * Each partner is asked to check google drive of the project regularly (twice a month during project lifetime) and complete the missing files.
- * Each partner is asked to organize local seminars in April 2020 because afterwards it may be difficult to gather teachers due to the exam period that starts in the mid of May 2020 until the end of June 2020

The structure of the local seminar could be like this:

15 minutes	Opening and general remarks
30 minutes	Presentation of the project and its results
30 minutes	Each teacher who participated in the programme and in the 1st and 2nd LTTs (
	30 Fine arts teachers, 30 History teachers, 30 Geography teachers)
30 minutes	Presentation about eTwinning project (responsible teacher and the other teachers)
10 minutes	Dialogue, comments, evaluation
5 minutes	Closing remarks

* Regional Direction of Ipeiros is going to create 2 videos of the project. It could have the following structure:

1 st video	1 st and 2 nd TPMs, 1 st and 2 nd LTTs, eTwinning project and project website		
2 nd video	Pilot and main interdisciplinary lesson implementations, museum corners and		
	the final eTwinning and website.		

- * The exact dates for 3rd TPM in Italy and 4th TPM in Poland were determined.
- 3rd TPM dates: 11-12 February 2020
- 4th TPM dates: Because Turkish partner had Ramadan Feast it is going to change.
- * The meeting was closed with giving certificates to each participant and a family photo was taken. Partners sent their warm regards.

RESPONSIBLE TASK DEADLINE











FUN - SPAIN	ORGANIZING ONE-DAY TRAINING SEMINAR FOR TEACHERS	Until the end of October
REGIONAL DIR. - GREECE	ORGANIZING ONE-DAY TRAINING SEMINAR FOR TEACHERS	04.10.2019
ALL PARTNERS	STUDENT SELECTION PROCESS	Before the pilot
	It is going to be followed. Gender equality is going to be	implementations
	achieved. Reference page is 45 in the application form.	
ALL PARTNERS	CREATING LEGAL LETTER FOR OFFICIAL PERMISSIONS IN	Before the pilot
	ORDER TO PREVENT COPYRIGHT ISSUES	implementations
	Each partner is going to follow the rules in having official	
	permissions for students to implement interdisciplinary lesson	
	plans and to disseminate project results.	
	"In order to be able to disseminate project results, the following official letter will be used.	
	In the frame of the Erasmus+ project named "Integration of Museums into School Education" and numbered 2018-1-TR01-KA201-059698 I allow my son's/daughter's group photos from the project activities in the museums to be used for dissemination purposes of the project in the project website and project social media (Youtube, Twitter, Facebook and LinkedIn groups."	
ALL PARTNERS	CHECKLIST FOR PILOT ILPS	Before the pilot
	Each partner is going to complete the checklist after pilot	implementations
	interdisciplinary lesson plans are ready	
	https://forms.gle/3qr61n2gU6A2VWoc7	
ALL PARTNERS	TEMPLATE INTERDISCIPLINARY LESSON PLANS	31.10.2019
	They will be shared by the coordinator. Lesson plans will be	
	revised according to this plan.	
ALL PARTNERS	CREATING & IMPLEMENTING AT LEAST 6 PILOT ILPS	Until the end of
	Creating and implementing at least 6 pilot interdisciplinary	October 2019
	lesson plans (indoor and outdoor interdisciplinary lesson plans)	
ALL PARTNERS	QUESTIONNAIRE TO COLLECT FEEDBACKS	After pilot
	Each partner is going to collect feedbacks from both teachers	implementations
	and students after the pilot interdisciplinary lesson plans using	(within 2 weeks)









	the questions stated <u>here</u> :	
ALL PARTNERS	UPLOADING FEEDBACKS TO DRIVE	After pilot
	Each partner is going to upload the feedbacks to the link	implementations
	below:	(within 2 weeks)
	https://drive.google.com/drive/folders/1D73m_zVeC1Jd3J9jka7F-	
	1IFKpVktkGT?usp=sharing	
REGIONAL DIR.	COMMENCING ETWINNING PROJECT	In November 2019
- GREECE		
ALL PARTNERS	COMPLETING ETWINNING TASK FILE	20.12.2019
	Each partner is going to provide participant school and	
	responsible teachers information on eTwinning Tasks file (XLS)	
	on drive	
	https://docs.google.com/spreadsheets/d/1ZHQJldA-	
	EQjBCUEJancyrkeo1FfRnFleDpo0PGJgViY/edit?usp=sharing	
ALL PARTNERS	UPLOADING MATERIALS ON ETWINNING PROJECT	During the
	Responsible teachers from each partner is going to upload	realization of
	pictures, videos, lesson plans, postcards to eTwinning project's	eTwinning project
	Twinspace part	(They will be uploaded regularly)
ALL PARTNERS	ETWINNING PROJECT	Regularly during
	Each partner is going to upload materials such as photos,	the eTwinning
	videos, documents, dissemination materials about	project
	implementations, project events, etc. regularly	
ALL PARTNERS	EVALUATION & MONITORING TASKS	During the project
	Each partner is going to follow the tasks from the file on	lifetime (checking
	google drive.	once/twice in
	https://docs.google.com/spreadsheets/d/1gsaJTYQ7-	every month)
	jqc9oGPgS3rtsdwwvtlBgGGG4hQACV0-fw/edit?usp=sharing	
ALL PARTNERS	CHECKING GOOGLE DRIVE OF THE PROJECT	Twice a month
	Each partner is going to check google drive of the project	during the project
	regularly. And then create and upload all missing files	lifetime
<u> </u>	<u> </u>	<u> </u>









ALL PARTNERS	TEACHERS ROOM SECTION ON COOCLE DRIVE	Pogularly (overy 2
ALL PARTNERS	TEACHERS ROOM SECTION ON GOOGLE DRIVE	Regularly (every 2 weeks in a
	Art, History and Geography teachers from all partners are	month)
	going to check TEACHERS ROOM SECTION (ILPs -	,
	Promotional Materials, Interdisciplinary Lesson Plans,	
	Implementation Photos & Videos, Evaluation, and Dissemination)	
	regularly (every 2 weeks in a month)	
ALL PARTNERS	USING SOCIAL MEDIA	Regularly within 2
	Each partner is going to post all post all materials, results on	weeks after each
	Facebook, Twitter, LinkedIn, partner/school websites and other	event is realized
	social media as much as possible.	
ALL PARTNERS	PROJECT SOCIAL MEDIA TOOLS	Until the end of
	* Each partner is going to inform teachers about project's	December 2020
	social media tools and ask them to join to these groups,	
	pages, channels.	
ALL PARTNERS	COMPLETING DISSEMINATION ACTIVITIES SO FAR	Until the end of
	Each partner is asked to complete dissemination activities so	December 2019
	far in the project to google drive from the following link:	
	https://docs.google.com/spreadsheets/d/1ruAldcdpvD8UFb0kOGN2S	
	0OH_ldqqJ2_Niih5C47rbl/edit?usp=sharing	
ALL PARTNERS	DISSEMINATION TASKS TO FOLLOW	During the project
	Each partner is asked to follow dissemination tasks during the	lifetime (checking
	project lifetime from the following link on google drive	at least twice a
	https://docs.google.com/spreadsheets/d/1x134w8wXcwu4HfTL2H9uz	month)
	Yiz0P_6FBmMGnHOp2j9TSg/edit?usp=sharing	
ALL PARTNERS	CREATING DISSEMINATION MATERIALS	Before realizing
	Each partner must have at least one project flag, one roll-up	implementations
	banner in order to ensure the visibility of the project during	and local
	implementations and local seminars	seminars
KIM - TURKEY	PROJECT WEBSITE	Updating the
		content regularly









	The coordinator is going to update information on the project website and inform participants about the progress and required materials during each skype meetings. www.museschools.eu	twice in each month during the project lifetime.
ALL PARTNERS	PROJECT WEBSITE	Within 2 weeks
ALL TARTIVERS		after it is required
	All partners are going to provide information which is required	
	whenever is needed. <u>www.museschools.eu</u>	
ALL PARTNERS	CREATING & PUBLSHING NEWSLETTERS/BROCHURES/LEAFLETS	After they are
	Each partner is reminded to publish and distribute 2000 copies	created and
	of newsletters/brochures/leaflets which was promised in the	shared e-versions
	application form.	with the partners
		by the coordinator
ALL PARTNERS	CREATING A REPORT	After museum
	Each partner is going to create a report after museum corners	corners are
	are created at schools and they will be uploaded to drive:	created
	https://drive.google.com/drive/folders/1djLluxZ0VF-7F_TS5sj-	
	aqgTREIkFSuD?usp=sharing	
ALL PARTNERS	ORGANISING LOCAL SEMINARS	In April 2020
	Each partner is going to hold local seminars in April 2020	
	afterwards it may be difficult to gather teachers due to the	
	exam period that starts in the mid of May 2020 until the end	
	of June 2020	
	The structure of the local seminar could be like this:	
	15 min Opening and general remarks	
	30 min Presentation of the project and its results	
	30 min Each teacher who participated in the programme and in	
	the 1 st and 2 nd LTTs (30 Fine arts teachers, 30 History	
	teachers, 30 Geography teachers)	
	30 min Presentation about eTwinning project (responsible teacher and the other teachers)	
	10 min Dialogue, comments, evaluation	
	5 min Closing remarks	
REGIONAL DIR.	CREATING 2 VIDEOS OF THE PROJECT	During the project









OF IPEIROS -	Regional Direction	is going to create 2 videos of the project.	lifetime
GREECE	All partners are of		
	materials, etc. in		
	1 st video	1 st and 2 nd TPMs, 1 st and 2 nd LTTs, eTwinning	
		project and project website	
	2 nd video	Pilot and main interdisciplinary lesson	
		implementations, museum corners and the final	
		eTwinning and website.	
ALL PARTNERS	HAVING SKYPE M	<u>EETINGS</u>	On the 5 th days
	Skype meeting w	ill be realized with the participation of all	of each day
	partners in each	month during the project lifetime	
ALL PARTNERS	COLLECTING FEEL	Until the	
	CORNERS	realization of 3 rd	
	Each partner is g	TPM in Italy	
	·	(11-12 February	
	how to create mu	2020)	
	shared during the		
ALL PARTNERS	EXACT DATES FO		
	Each partner is g		
	going to be realize		
	4 th TPM dates w		
	Feast in Turkey.		





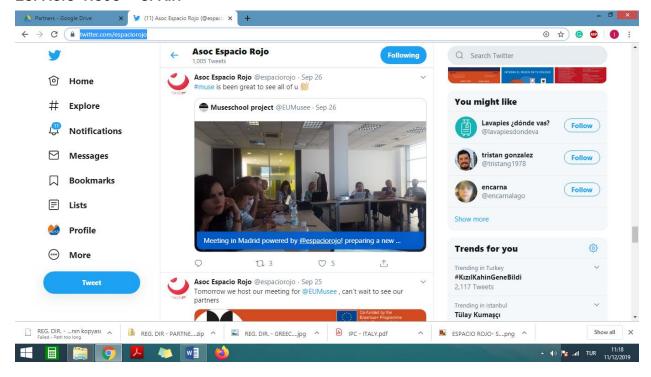




DISSEMINATION LINKS/SHORTCUTS

(Dissemination via project Facebook, Twitter, LinkedIn groups, project/partner/schools websites and other platforms)

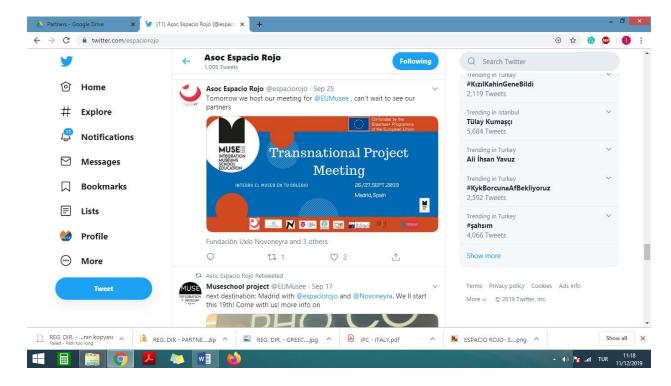
ESPACIO ROJO - SPAIN











REGIONAL DIR. - GREECE

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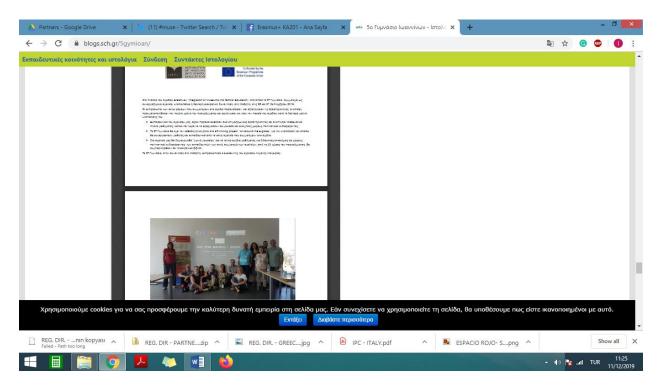
This project has been funded with support from the European Commission. This publication reflects the views only of the author, and the Commission cannot be held responsible for any use which may be made of the information contained therein.



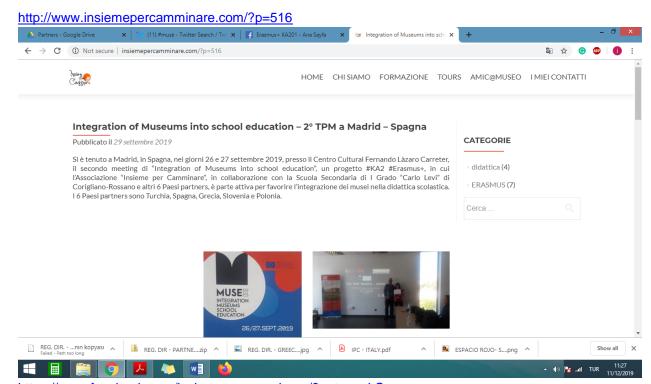








IPC - ITALY



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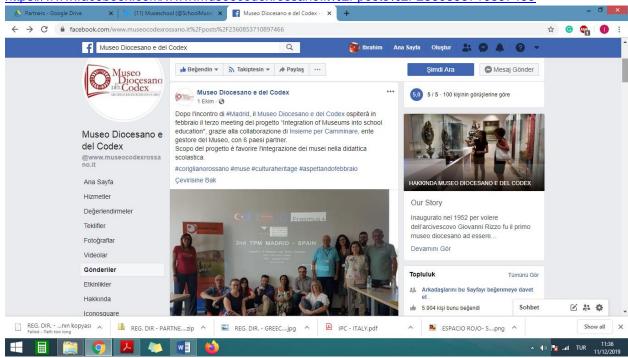




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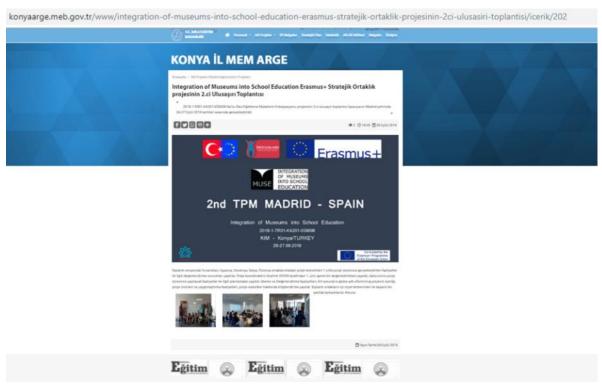






KIM - TURKEY



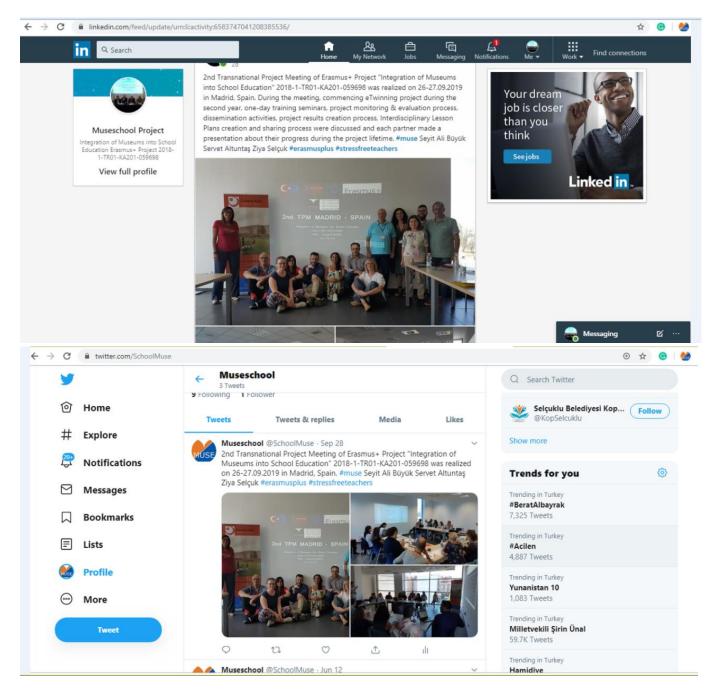












AHE - POLAND

IDEC. S.A. - GREECE

FUN - SPAIN

















